MEETING DATE: Tuesday October 6, 2015
ATTENDEES: Gary Datka – PPR
          Maija Spencer – PPR
          Louie Guerrero - PPR
          Steve Harrison – David Evans and Associates Civil Engineering (DEA)
          Wilkes Community Group Board and Community Members

AGENDA:

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<tr>
<th>Time</th>
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<td>Meeting Introduction</td>
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<td>Project Presentation</td>
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<td>o Park Overview/Existing Conditions</td>
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<td>o Loo Siting Options 1-3</td>
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<td>Questions</td>
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MEETING NOTES: WILKES PARK LOO – SITING ALTERNATIVES

Purpose
This meeting was held to present siting options to the neighborhood association and community members for their input on the proposed Portland Loo at Wilkes Park.

Meeting Overview
The meeting was held at Margaret Scott Elementary School Library during the Neighborhood
Associations monthly meeting. Maija Spencer gave a brief overview of the Bond Initiative, gave team introductions, and discussed the intent of the meeting. Gary Datka introduced the project and content to be presented by DEA, discussed maintenance of the Loo, and a brief review of the project schedule. Steve Harrison presented the 3 locations as determined through previous design sessions with PPR, their pros/cons, and the preferred scheme. No costing information was available for this meeting and was not discussed.

Discussion

- **Loo Project**
  - Bond funded
  - Cost is a priority, but PPR is committed to public feedback on the location.

- **Loo Maintenance**
  - PPR presented the anticipated maintenance cleaning schedule; daily cleanings in the morning following unlocking. Should include spray down entire interior, fill toilet paper, wash toilet basin.
    - Confirmed by Louie G.

- **Loo Schedule**
  - Design, Public Input, and Permitting: fall/winter 2015
  - Contracting: early spring 2016
  - Construction: late spring/summer 2016

- **Loo Presentation (DEA)**
  - Overview of existing conditions
    - Right Of Way (ROW), Entry, Views, Utilities/site furnishings/lighting
  - Option 1 is by the entry to park at NE Beech Ct
  - Option 2 is by pathway between basketball court & playground
  - Option 3 is on east side of playground
  - Discussion of Pro’s and Con’s for each site
    - General statement of potential costs for each

Questions and Comments Received

- **When and how will the loo be locked**
  - PPR gave a brief statement about the bureau’s proposed move to automatic locks and that auto locks were being studied for use on the loo’s, but decisions had been made
yet.
  o PPR will lock them in the evening in concurrence with park closure times.

- Is there a charge for the public to use the Loo?
  o No

- Will the loo have diaper changing tables?
  o PPR stated they do come with changing tables, but will need to check to see if Wilkes Park is slated to have a changing table.
  o Gary has verified with Don Athey that PPR does not install changing tables.

- Community members shared concerns with Options 2 and visibility and recent problems with graffiti and vandalism.
  o DEA discussed potential to shift Loo west and south as close to the ROW as possible to help bring it into a clearer site line.
  o The community seemed amenable to this.
  o Portland Police Bureau also commented on the placement of option 2 as a good divider between the older kids using the basketball courts and the younger kids and families at the play area.
  o There was some support for this option as it doesn’t interfere with the views of the park and it is the furthest away from the playground.

- Community members shared concerns with Option 3
  o Celeste Carey, ONI Crime Prevention Coordinator stated option 3 could be better as it has direct visual access to all sides, and the separation between older kids and younger isn’t necessary, and having the loo closer to the play area would help the older kids have better manners when using the park and Loo.
  o There was good support for the visibility of option 3

- There were no positive comments about Option 1

- There was much discussion over the existing facilities and problems at least one neighbor has been seeing happen in the park. His concerns were heard and received by PPR and consultant. PPR will make every effort to site and maintain the loo to help alleviate some of the problems he has seen. It was also acknowledged by the community that some of the problems as just inherent to living adjacent to the park.
Additional Information and Attachments

- Consultant Notes – DEA
- Consultant Presentation Materials (board)
- Loo Images
• Additional Site Photos of area adjacent to option 2
MEETING MINUTES

DATE: October 6, 2015
TO: Gary Datke, Portland Parks & Recreation
FROM: Steven Harrison, PE
SUBJECT: Wilkes Park Loo Neighborhood Association Meeting
PROJECT: Wilkes Park Loo Project
DEA PROJECT NO: PDXX0000-0213

The purpose of these meeting minutes is to document the conversations and voiced opinions that I heard during the October 6, 2015, neighborhood association meeting. The list may not be all-inclusive, but I believe it includes the major discussion points.

Discussions:

- Neighbor located at flag lot adjacent to the park was strongly opposed to siting the Portland Loo at Location #1. He cited a previous port-a-potty along the property line that had been set on fire and wanted to keep the Loo location well away from adjacent properties to the west.

- Although there were comments suggesting Location #2 was an overall good location, there were concerns that this location was too close to adjacent trees to the east. This location (although well lit) may not be as secure as the others.

- There were comments in favor of Location #3 expressing they liked how close this location is to the playground and how convenient it would be for children. Also, that this location would be convenient for when the park hosted a “Movie-in-the-Park” event.

- Local Neighborhood Security representative also expressed concern regarding Location #2 because of how close it was to adjacent trees, but thought that if the location were shifted slightly to the middle of the park the location would be better. She stated recent graffiti was becoming a problem in the area and expressed that “out in the open” would be better prevention from vandals and added security.

- Police officer attending the meeting suggested that Location #2 may be better because it created a separation from “big kids” who utilized the basketball courts and the “little kids” who were typically at the playground.
LOCATION 1
PROS
- Easy utility access
- Close to playground
- Visible & well-lit by existing lights
- Easy maintenance access
- Minimal path improvements
CONS
- In R.O.W.
- Obstructs view of park
- Prominent location at park entry

LOCATION 2
PROS
- Outside R.O.W.
- Minimal path improvements
- Centrally located
- Maintains park view corridor
- Visual mitigation from adjacent trees
- Visible & well-lit by existing lights
CONS
- Further from playground
- Distance to utilities

LOCATION 3
PROS
- Outside R.O.W.
- Close to playground
- Visible & well-lit by existing lights
- Maintains park view corridor
CONS
- More extensive path improvements
- Distance to utilities
- Creates a separation between playground and open field

SITING ANALYSIS
Wilkes Park Loo Project
6 October 2015