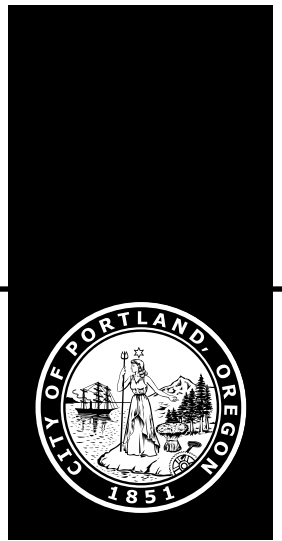


**Portland Harbor Community Involvement Program  
Grants Initiative**

# Grant Application

Complete the application and email to [jessica.terlikowski@portlandoregon.gov](mailto:jessica.terlikowski@portlandoregon.gov) by 5 p.m. December 2, 2019. Applications received after the deadline will not be accepted.

Application responses must fit in the space provided in this form. Do not provide additional materials unless specifically requested. For example, if your application proposes a collaboration with other entities, you must provide letters from those entities that indicate their support and their role on the project. These letters of support are required for your application.



## SECTION 1. GENERAL INFORMATION

### Applying Organization

Organization Name: \_\_\_\_\_

Tax ID Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Requested Amount

Organizational Background and Mission

### Fiscal Agent *(Complete only if using a fiscal agent.)*

Fiscal Agent Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Tax ID Number: \_\_\_\_\_

Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

### Which funding opportunity are you applying for?

**Opportunity 1:** Involve community members in developing recommendations to the U.S. Environmental Protection Agency (EPA) on how to make Superfund site information transparent and accessible.

**Opportunity 2:** Participate in the creation and development of a community committee that provides input into the Willamette Cove remedy design to ensure communities affected by the Portland Harbor Superfund are heard.

**Both**

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**Brief Proposal Summary**

**SECTION 2. PROPOSAL NARRATIVE** *(maximum 10 points possible)*

**Describe how you will achieve the objectives of the funding opportunity you are applying for and why your organization is well-suited to do so.**



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**Describe your experience working with communities affected by the Portland Harbor Superfund cleanup. Include the communities and organizations you have worked with and their role in your work.**

**Describe the communities affected by the Superfund cleanup you will engage, how you will involve them in achieving the grant objectives, and how they will benefit from their involvement.**

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Describe how your efforts to advance equity and how your proposed work will advance the City's equity goals to:

- a. Positively impact communities of color and/or people with disabilities;
- b. Build capacity in historically underrepresented or underserved communities; and
- c. Support organizations that have staff and boards that are representative of the communities served.

**SECTION 4. SCOPE OF WORK, METRICS, AND OUTCOMES** *(maximum 10 points possible)*

How will you will achieve the grant objectives? Who will be involved (internal staff, volunteers, external partners, etc.)? What is the timeframe for conducting the activities? Be as specific as possible in your scope of work. Describe the type of activities, outcomes, number of people engaged, number of organizations engaged, partners, and other information that shows your ability to achieve the grant objectives of the funding opportunity you are applying for.

**What impacts do you expect will result from your proposed activities?  
How will you measure those impacts?**

**What challenges do you anticipate in implementing your scope of work?  
What actions will you take to address those challenges?**

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How can the City of Portland help your organization be successful in implementing your scope of work?

**SECTION 5. TIMELINE AND MILESTONES** *(maximum 10 points possible)*

Provide a timeline with a schedule for each milestone for your proposed activities.





