Youth Community Action Grants Program

2012 Spring Grants Cycle

- A pool of $10,000 is available for community-based projects initiated, designed and run by youth 21 and under.
- The Youth Action Grants Program will provide grants of up to $1,000 to ANY YOUTH in Portland who want to take action that makes OUR BILL OF RIGHTS: CHILDREN + YOUTH A REALITY!

Make your ideas a reality! want to...

- hold an event on an important youth issue?
- organize a sale to benefit the community?
- make music that inspires others?
- make a movie about what it's like in your neighborhood?
- make art that tells your story as youth?

The Youth Action Grants Program is to support YOUTH in Portland who have great ideas about how to make OUR BILL OF RIGHTS: CHILDREN + YOUTH come alive by creating their own YOUTH BASED project!
YOUTH PROJECTS MUST:

INCLUDE OUR BILL OF RIGHTS: CHILDREN + YOUTH.
The Bill of Rights is the official vision for youth rights, adopted by both City Council and County Board. Your project needs to represent one or more of the articles in the bill. Please take a look at the SAMPLE APPLICATION for an example.

BE PLANNED AND CARRIED OUT BY YOUTH. Youth 21 and under should be the PRIMARY organizers of your project. Your project must also benefit other youth beyond those who are organizing the project.

CREATE STRONG YOUTH-ADULT PARTNERSHIPS. You must have a sponsoring adult partner from a non-profit organization, government agency or school in order for your project to be eligible.

BE SHORT TERM. Grant funding must be spent within three months. Youth Grant projects must be ready to begin this spring and be completed by June 30th, 2012.

INVOLVE AS MANY PEOPLE AS POSSIBLE. Over 5,000 youth from all over Portland and Multnomah County were involved in creating the OUR BILL OF RIGHTS: CHILDREN + YOUTH. We want to ensure that youth are equally a part of taking action. You should engage as many youth and volunteers as possible. Grants MUST create strong partnerships with youth and adults, collaborating with one another to reach youth project goals. We are looking for adults who support youth success and development, not take over, so that youth leadership can thrive. If you are looking for an organization to support your idea, we can help connect you.

BE CREATIVE. We are seeking new, exciting and creative ideas. Be BOLD and use your imagination!

REQUIRED WORKSHOPS

Come with your friends, your adult partner, your idea, and a pen!

YOU AND YOUR ADULT PARTNER MUST ATTEND AT LEAST ONE of the following grant workshops in order to be eligible to apply.

Please tell us if you will be attending by calling Pam at 503-823-9912 or e-mail pam.phan@portlandoregon.gov

For ADA Accommodations please call 503-823-9912, TTY 503-823-6868

Read the application information carefully.

<table>
<thead>
<tr>
<th>Date and Place</th>
<th>Transportation</th>
</tr>
</thead>
<tbody>
<tr>
<td>PCC Metropolitan Work Force Training Center / Rec Center</td>
<td>Bus: 72, 75</td>
</tr>
<tr>
<td>Thursday, January 26th @ 6-8 p.m.</td>
<td></td>
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<tr>
<td>5600 NE 42nd Ave. Portland, OR 97218</td>
<td></td>
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<tr>
<td>p:ear</td>
<td>Trimet: MAX GREEN &amp; YELLOW</td>
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<tr>
<td>Saturday, January 28th @ 1-3 p.m.</td>
<td>Lines, Union Station Stop</td>
</tr>
<tr>
<td>338 NW 6th Ave. Portland, OR 97209</td>
<td>Bus: 4, 44, 9, 17, 33, 35, 8, 16</td>
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<tr>
<td>University Park</td>
<td>Bus: 4, 35</td>
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<tr>
<td>Wednesday, February 1st @ 6-8 p.m.</td>
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<tr>
<td>9009 N. Foss Ave. Portland, OR 97217</td>
<td></td>
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<tr>
<td>Midland Library</td>
<td>Bus: 20, 71</td>
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<tr>
<td>Saturday, February 4th @ 2-4 p.m.</td>
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<tr>
<td>805 SE 122nd Ave. Portland, OR 97233</td>
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</tbody>
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GRANT APPLICATION WORKSHOPS
I have a great idea, how do I apply?

To be eligible youth organizers and adult partners are must attend one of the REQUIRED WORKSHOPS that will help you apply.

Fill out the application that includes your name/contact information and answers to the questions about your project. We want to know about your idea and how it will make Portland better.

Prepare a budget for your project (see info in this packet).

GET FEEDBACK! If you email us your draft application by February 9th, we will get you feedback about how you could make your application stronger within 48 hours of when you send it. No draft applications will be accepted after February 9th.

TURN IT IN! Applications need to be in our hands via email by Monday, February 13th at 8:00 p.m. If sending by snail mail, please allow enough time so that it is in our office by February 13th.

E-MAIL IS PREFERRED! Send your application as an attachment. We accept .pdf or .doc files ONLY. Send to pam.phan@portlandoregon.gov If sending a hard copy, please mail or hand deliver your application to:
Youth Community Action Grants Program, Attention Pam Phan.
1900 SW 4th Ave, Suite 7100, Portland, OR 97201

We will notify you about our selections by March 16th, 2012.

If you don’t have access to the internet feel free to call Youth Program Coordinator, Pam Phan at 503.823.9912 to get hard copies of any of these materials, ask questions, or find out more info about the grant workshops.
**Frequently Asked Questions (FAQs)**

Here are some frequently asked questions. If your question is not answered here, please feel free to call Youth Program Coordinator Pam Phan at (503) 823-9912 or email her at pam.phan@portlandoregon.gov

**Q:** Can an organization sponsor more than one youth grant?

**A:** Sure! A non-profit or faith-based organization, school, or government program can sponsor as many applications as they would like.

**Q:** Who chooses the final grants?

**A:** Portland Community College’s Students4Giving Program will be reviewing all the grant applications and recommending a final list of selected projects to the City/County Youth Programs. The list will be voted on and then announced by March 16th, 2012.

**Q:** When does my project have to be done?

**A:** Your project will need to be fully completed by June 30th. Fully completed means that all of your money has been spent and that all project events or activities have been accomplished. If you are awarded the grant, you will sign an agreement that will outline the responsibilities and expectations of both you (the grantees) and us (the grantors).

**Q:** Can an organization charge an administrative fee for sponsoring a youth project?

**A:** No. The Youth Action Grants are meant to put funds into the hands of young people for projects they initiate, design, and implement. An organization’s sponsorship of a youth project should be considered a donation.

**Q:** My idea costs more than $1,000. Should I still apply?

**A:** Selected projects will be given no more than $1,000, but any amount below $1,000 may be given. If your project costs over $1,000, you might want to consider how you can make your project work with less money - or where you might find additional money or donations to fill in gaps. There is no “Grand Prize” for the best grant. We will give projects money based on their project budget.

**Q:** How will grantors (us) know this is youth led?

**A:** Youth and adults should work together to make sure there is clear youth leadership from project proposal, application, to implementation. Youth leadership looks like youth making ALL major decisions, with adults providing resources and support. If your project has confident youth leaders who can speak for themselves, this is often the best sign of good youth leadership.

**Q:** What does my project sponsor have to do?

**A:** Project sponsors must be willing to hold the money at their organization on your behalf. Please also get a letter of support from the adult partner at your sponsoring organization and include the letter with your application materials.

**Q:** Will I get the full amount of money I ask for?

**A:** We will try our best to provide the full amount that you request. The selection committee may lower the amount a slight bit. If the final dollar amount is lower than your request, we will work with you to make sure you can still accomplish your goals.

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2011 Youth Action Grants

Youth Rise Up – Oregon DREAMers
Oregon Students Association

This project included a screening of the “Papers” documentary, followed by a social dance. “Papers” highlights the stories of undocumented youth, raising awareness about the DREAM Act’s ability to give undocumented youth a path towards citizenship through college or military service. The youth organizing the event hoped to inspire other youth to spread the word about tuition equity for undocumented youth and create subsequent change in their school and the community.

Queer and Trans Inclusive Project – Cascade AIDS Project
Service Learning Center Documentary Project

This project’s goal was to raise awareness about the importance of gender-neutral bathrooms, what it means to identify as transgender, and how to create safe spaces for transgender youth. The youth hosted a day-long workshop to educate adults that support youth about the needs of transgender youth, with an additional goal of inspiring at least one youth-friendly place to work towards creating a gender-neutral bathroom.

Tubman Times Table Challenge
Harriet Tubman Young Women’s Leadership Academy

This project focused on getting as many third, fourth, and fifth graders attending school within a 2.5 mile radius of Harriet Tubman Leadership Academy for Young Women, to learn their multiplication tables by the end of the school year. Youth organizers planned the TXT Challenge in June and September, where young girls got to show off their multiplication skills competing for a grand prize iPod shuffle, in the hopes of learning math easier in middle and high school.

Bi-Lingual Reading Project
James John Elementary School

With the support of parents, the principal, and the school, this project focused on getting students attending James John Elementary to read more books in both Spanish and English. Youth in the first grade wanted all students to read with their parents and by themselves to improve their reading skills. As an incentive, the youth organized a school-wide contest that required students to make posters about the books they read and offered bilingual books as prizes to further encourage reading.

Youth on a Mission Mural – Storefront Beautification
Free Arts Northwest

This project aimed to help the Youth on a Mission thrift store by painting a portable mural and brightening the storefront with fresh paint and decoration. Youth on a Mission provides valuable employment and training to youth who are often discriminated against due to their past involvement with the juvenile justice system. The applicants wanted to improve the appearance of the store to increase foot traffic so that the store continues to be able to serve youth in their community.

The Fight & The Hope: The Reality of the American Dream – Si Se Pueda
Multnomah County SUN Service System, Bienestar de la Familia

This project involved an Awareness Festival to shed light on issues and injustices immigrant and refugee people and families face day-to-day. Youth created and showed a documentary film about their lives in the Cully Neighborhood to build a stronger community and open people’s minds. The event also had food, art, dancing, games, and was attended by family, friends, and open to the entire community.

Alternative Fine Art Revolution-The Revolution of Timelessness
p:ear

Partnering with the New Avenues for Youth and p:ear, these applicants invited youth from alternative schools around Portland and invite them to create a performance showcasing the spirit of their school. Combining theater, music, and film, the youth involved hoped to raise awareness about the alternative arts work being done by youth throughout the city. Youth held their event on July 4th, showcasing their artwork and performances, as well as create a lasting website and forum for youth to share artistic ideas and endeavors.
**2011 continued ...**

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Organization</th>
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<tbody>
<tr>
<td>Health Art Gallery-Leander Court Youth</td>
<td>Rose Community Development Corporation</td>
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<tr>
<td>Bill of Rights Mural-Blue Faith Youth Group</td>
<td>Portland Central American Solidarity Committee (PCASC)</td>
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<tr>
<td>Bonnie Tinker Freedom School-United Voices</td>
<td>American Friends Service Committee</td>
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<tr>
<td>Somalia Independence Day Festival-Somalia Youth of Oregon</td>
<td>Center for Intercultural Organizing</td>
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</tbody>
</table>

The youth involved with this project organized an art gallery in the community room of their apartment complex in outer Southeast Portland. The applicants were already involved with a weekly photography club, and took pictures to showcase healthy and unhealthy conditions in their community. They also wanted to use the opportunity to raise money to support the Revitalize Outer South East (ROSE) community programs that help low income youth all over outer Southeast Portland.

The applicants working on this project painted a mural in their community that would showcase the Youth Bill of Rights, to raise awareness about issues important to youth. Youth worked with prominent mural artists at Trillium Charter School, where the mural is located. After finishing the mural, the youth hosted a celebration ceremony to showcase their work and bring their communities together.

The youth working on this grant held a series of workshops for youth and community members about institutionalized racism and helped people from different cultural backgrounds connect and reach an understanding with one another. The Freedom School was held in an accessible, community place using the Youth Undoing Institutionalized Racism curriculum. The event included adult speakers and guest facilitators, food, art, and music.

The youth involved with this project wanted to empower Somali youth through educational programs, civic engagement, and leadership development. To improve communication between Somali youth and others, the applicants created a welcoming family event of cultural speakers and breakout groups that educated people of different backgrounds about Somali culture. The event held a formal banquet and program held at Portland State University. Somali youth also involved parents and elders to increase the connections of youth and adults as New Portlanders.
### 2010 Youth Action Grants

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Organization</th>
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<tbody>
<tr>
<td><strong>9th Grade Counts – Parkrose High School</strong></td>
<td>Parkrose High School</td>
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<tr>
<td>This project helped freshmen at Parkrose High School receive a warm welcome in a fun way. Freshmen got the chance to interact with upperclassmen and develop school spirit during a week-long orientation, with interactive sessions and a welcome BBQ the week before freshmen started classes.</td>
<td></td>
</tr>
<tr>
<td><strong>Battle of the Bands – Youth United Build</strong></td>
<td>Habitat for Humanity</td>
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<tr>
<td>This project expressed the need for affordable housing through music and informing the community about the Habitat for Humanity’s efforts to build homes for needy families. Youth United Build held a concert where bands performed competitively. The event also signed youth up to volunteer with Youth United Build, to help build homes for Habitat for Humanity.</td>
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<tr>
<td><strong>Culture Shock Festival – Iraqi Youth Group</strong></td>
<td>Center for Intercultural Organizing</td>
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<tr>
<td>This group’s goal is to educate the community about Iraqi culture. They held a festival that included artistic expression, cultural food, contests, and games. Those who attended had the chance to learn about each other’s ethnic backgrounds, while continuing to break down cultural barriers.</td>
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<tr>
<td><strong>Multicultural Art Show – Bhutanese Student Club</strong></td>
<td>David Douglas High School</td>
</tr>
<tr>
<td>The Bhutanese Student Club organized an art show at David Douglas High School that brought together communities of different backgrounds to celebrate and share their cultural experiences. For the Dashain Tika event, youth from many different cultures created masterpieces that expressed their past and celebrated what the future has in store for everyone.</td>
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<tr>
<td><strong>We are the Future – Youth Action</strong></td>
<td>Outside In</td>
</tr>
<tr>
<td>Youth Action’s goal is to raise social awareness around the challenges youth face through documentary film. Youth Action premiered the film trailer of “WE ARE THE FUTURE” at a formal banquet event at Hotel Deluxe to gain support from the community and to bring attention to youth being part of creating a better society.</td>
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<tr>
<td><strong>Youth Paint for Our Health Mural – Oregon Partnership’s Youth Advisory Council</strong></td>
<td>Oregon Partnership</td>
</tr>
<tr>
<td>This project involved youth from throughout Portland to design and paint a mural expressing the city’s diversity. The mural showed the diversity of youth voices with the accompaniment of a video diary made throughout the process of the project. The project concluded with an event unveiling of the mural itself.</td>
<td></td>
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### Coversheet

<table>
<thead>
<tr>
<th>Project Name: Exploring Portland Outdoors</th>
</tr>
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<tbody>
<tr>
<td>Group Name: Soaring Eagles</td>
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</tbody>
</table>

Instructions: Type your responses into the grey boxes.
### Project Information - Required

**Youth Contact Information**

(Please List One Main Contact Person)

**Your name:** Jane Cedar  
**Age:** 18  
**Email Contact:** jane.cedar@yahoo.com  
**Phone Number:** 503.265.9889  
**Address:** 9867 SE Clarion Drive Portland, OR 97288

**Sponsoring Organization Information**

*Non-profit, School, Faith-Based Organization or Government Program* (must be located within the Portland city limits)

**Name of Organization:** Protect the Trees  
**Federal Tax ID Number:** 98-6687520  
**Adult Partner at Sponsoring Organization:** Mary Douglas  
**Phone:** 503.357.8902  
**E-mail:** mary.douglas@protectthetrees.org  
**Address:** 5280 SE Fir Lane  
**City:** Portland  
**State:** OR  
**Zip:** 97205

**Please list the names and ages of ALL the youth who are involved in planning your project and/or writing the grant:** Jane Cedar (18), Tim Ponderosa (16), Wendy Pine (16), Marcus Birch (18), Rachel Dogwood (17).

**How many youth** will you involve in the entire project (including the people in your group and others)? 150-200 youth

### Project Checklist

Use this checklist as you complete tasks. Please make sure all of the boxes are checked before you turn in your grant application. Thanks!

**YOUR CHECKLIST**

- Have your coversheet attached to the front page with all of the needed information
- My application is only five pages long (includes coversheet, this page, the application questions, and the budget worksheet)
- The Project Information section (left side of this paper) is completely filled out
- All 8 Application Questions are answered
- I have reviewed my Budget Worksheet and everything that I talked about in my project is included in the budget

**SPONSORING ORGANIZATION CHECKLIST**

- I have included a letter of support from my sponsoring organization

**TURN IT IN**

You can mail, hand deliver, or e-mail your completed application. To be eligible turn your application in by **Thursday, February 9th at 11:30 PM (Email)**. If you wish to hand deliver your application it needs to be in at 5:00 at our office.

**For Hardcopies**

Mail or hand deliver application to:  
Youth Action Grants Program  
Attention: Pam Phan  
1900 SW 4th Ave, Suite 7100  
Portland, OR 97201

**For E-mail - E-mail is preferred**

Please send your completed application and letter of support (as attachment in .pdf or .doc ONLY) to pam.phan@portlandoregon.gov

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Please keep this application to only five pages (including coversheet and budget worksheet)
Please keep this application to only five pages (including coversheet and budget worksheet)
volunteering as a garden host. Our second activity will involve exploring Mt. Tabor Park, pulling ivy and other invasive species from areas around the park, and learning what's so important about maintain our parks. Our third activity will involve helping at Sossi Farms with planting crops and maintaining gardens. We hope that the different activities will offer something for everyone. Having three activities gives youth options to come to what interests them and works with their schedule. We think it's important for youth to feel safe and have fun outdoors in new environments they may not have spent time in before.

5. **How does your project help make Our Bill of Rights: Children + Youth a reality?** Tell us specifically which article(s) of the Bill of Rights you are addressing with your project. How are you helping to make the Bill of Rights real for youth in our community?

We think that the activities address Article I, section c: voice in community. We want to create a space for youth to have the opportunity to engage in the outdoors, feel accepted and comfortable asking questions, and participating in a fun activity that celebrates nature. Not all youth have access to fun, safe outdoor activities and we feel that this disparity must be remedied. Youth deserve to have a voice in their community and we think our activities will help bring youth voices out! We also think our activities address Article III, section a: physical health. By participating in outdoor activities, youth are getting out of the house and moving around. We want to make the activities fun so that youth will want to do more activities in the future, which will continue to improve their physical health. In ARTICLE V, Section C We Have the right to safe and supportive influences in our lives that we choose. Many youth in Portland whose families are busy working and paying the bills, don't always get opportunities to appreciate nature. All youth, regardless of income or where they live in Portland, can benefit from exposure to Portland's outdoor beauty. Our project also addresses Article VI, sections a, c, and d: parks, exercise, and fun. Our activity at Mt. Tabor Park gives youth safe, clean, and affordable access to one of many Portland parks. All of our activities promote exercise in the outdoors and are also fun because they allow youth a safe, free place to enjoy themselves and meet new people and experience new places.

6. **How will this project make Portland a better place for youth?** Tell us how your project will make a difference in your life, the lives of other youth, and in your community.

We think that exposure to new people, places, and natural environments will help youth in many different ways. By meeting new people, youth get to make new friends and feel more connected to other youth around the city. We also think that these new places will create a love for Portland’s natural environments and inspire youth to want to enjoy and protect these environments. We want to show youth that everyone in Portland deserves to have a voice about what happens in the environments and communities around them and the opportunity to feel safe and happy in the natural world around them.

7. **How will you know if your project was a success?** Is there a way of showing how your project has changed Portland for the better? Tell us how you will prove that youth got something out of your project. Some ideas might include a survey, evaluation, video, audio, pictures, etc.

We want to take pictures throughout the activities to document the events and show others how successful our project was. We also want to create a Facebook group tied to the event and get contact info from youth who want to stay in touch after the event in hopes that we can do more activities together in the future. We think that this continued contact will show that our project provided a new experience for youth that benefited them and the city of Portland. We also want to survey youth to see what they thought of the location and the experience and whether they are interested in coming back to the location in the future.

8. **Where will the project happen? When will it happen?** Please note: Your project must take place in the City of Portland.

Our project will take place May 12, 19, and 26 from 12-2pm. May 12 we will be at the Chinese Gardens. May 19 we will be at Mt. Tabor Park. May 26 we will be at Sossi Farms.
**BUDGET WORKSHEET**

Please “do the math” on this budget worksheet so that we know how much your project will cost and what you are asking to pay for with this grant. Also include any donations you hope to get. This could include donations of money, food or other materials. Make sure everything that you are proposing to do is accounted for in your budget. Thank you!

<table>
<thead>
<tr>
<th>What Will You Need</th>
<th>How Much Will it Cost</th>
<th>Other Places That Will Donate for This Item</th>
<th>Amount You Want from the Grant for This Item</th>
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</thead>
<tbody>
<tr>
<td><em>Example: Balloons</em></td>
<td>$10</td>
<td>Will get coupons for $3 off</td>
<td>$7</td>
</tr>
<tr>
<td>Flyers</td>
<td>$30</td>
<td>N/A</td>
<td>$30</td>
</tr>
<tr>
<td>T-shirts</td>
<td>$100</td>
<td>Someone has volunteered to do the graphics ($40 off)</td>
<td>$60</td>
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<tr>
<td>Chinese Garden admission</td>
<td>$300</td>
<td>Volunteer discount ($100 off)</td>
<td>$200</td>
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<tr>
<td>Art supplies</td>
<td>$40</td>
<td>N/A</td>
<td>$40</td>
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<tr>
<td>Wood to make hiking poles</td>
<td>$50</td>
<td>Use recycled wood ($30 off)</td>
<td>$20</td>
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<tr>
<td>Food</td>
<td>$200</td>
<td>Get drinks donated by Jane’s mom ($50)</td>
<td>$150</td>
</tr>
<tr>
<td>Bus tickets to get youth to activities</td>
<td>$400</td>
<td>YOUTH PASS at Portland Public Schools ($300)</td>
<td>$100</td>
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**TOTALS**

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<thead>
<tr>
<th>Add this column and put the total here.</th>
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<tr>
<td>$1120</td>
<td>$520</td>
<td>$600</td>
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